

Value-Added Tax – Disclosure of Information

The German Sales Tax legislation (UStG) as amended on 1 January 2011 provides VAT-exempted invoicing of the relevant fair-related services for non-domestic recipients. We are required to collect the information listed below and ensure the storage of the relevant evidence data.

Please send us this document, completed and signed, at the same time as you submit your registration as an exhibitor or co-exhibitor.

If we have not received the requested information before issuing our first invoice, invoices will be sent including VAT.

1) Do you represent a business or an entrepreneurial enterprise pursuing commercial activities?

Yes No

Company Address (Exhibiting Company)

公司名称及地址：须与公司营业执照以及展位报名表里的地址一致，否则不能免税

2) You registered with us using the following address (please complete):

Company name

Customer number, if known

Contact person

Street

Postcode/Town

PO box

PO box postcode/Town

Country

Please note: the following details refer only to the address of the recipient of the services; invoice addresses which differ from this are not relevant for the tax assessment process.

3) You are exhibiting on the booked area and confirm that you are the exhibitor resp. co-exhibitor and, therefore, also the recipient of services:

Yes No

If you have ticked **Yes**, please submit the following evidence for your organisation's entrepreneurial/ your business status.

For companies with their registered office within the EU:

Please enter the VAT ID number of the recipient of the services:

除此表之外，还需提供营业执照副本+英文翻译件

For companies with their registered office outside the EU:

Please enclose evidence of the corporate status of the exhibitor, e.g. (a copy of):

- extract of the national business register, or
- a letter from your tax authorities that proves you are/your organisation is registered with the inland revenue authorities, or
- your European VAT Identification Number, if your business is registered for one.

I confirm the accuracy and correctness of the above given information.

打印后在这里手写签名

Date

Legally binding signature

Name in printed letters

Function

Phone

E-mail

Please send us this form at the same time as your registration

by fax: +49 (0) 69 2102-286

or by E-mail an vat@buchmesse.de

Questions? +49 (0) 69 2102-180

Company stamp:

打印后在这里加盖公章

最后一步:

将签字盖章之后的文件连同营业执照副本及翻译件扫描为一个pdf文件，名字为公司英文名称

邮件发送至kang@biz-beijing.org